

NOV COVID-19 Safety Protocol for May 20, 2020 Annual Meeting of Stockholders of NOV



Health, Safety, Security
and Environment

To: All Attendees of the Annual Meeting of Stockholders of National Oilwell Varco, Inc.

The health and safety of our employees, directors and stockholders is our top priority, and as a result, we have imposed some additional procedures and limitations on today's Annual Meeting for those who are attending in person. The safety protocols outlined in this notice are aligned with the Executive Orders issued by Texas Governor Greg Abbott, the Order from Harris County Judge Lina Hidalgo concerning face coverings and recommendations from the U.S. Center for Disease Control and Prevention.

Limited Attendees

The number of attendees permitted entry to the Annual Meeting will be limited to ensure appropriate social distancing. As a result, only the first 22 stockholders will be permitted entry to the Annual Meeting. Once capacity of 22 has been reached, any additional stockholders over 22 will be escorted to an "overflow" meeting room where you can view the Annual Meeting via a live video stream.

Requirements for In-person Attendance

No person will be allowed to attend the Annual Meeting in person if they:

- have traveled or been in contact with someone who has traveled outside of the state of Texas in the past 14 days,
- have been in contact with any person who has tested positive for COVID-19 in the past 14 days or,
- have experienced any of the following respiratory illness symptoms in the past 5 days: fever, chills, cough, sore throat, runny nose, headache, repeated shaking with chills, muscle pain, loss of taste or smell or shortness of breath.

Additionally, any person attending the Annual Meeting in person will have their temperatures taken upon arrival. Anyone having a temperature above 100.4°F will not be allowed entry and will be asked to leave the premises.

Face Coverings

All Annual Meeting attendees are encouraged to wear face coverings while on the premises and are required to do so if they cannot maintain proper social distancing (as described below). Face coverings are available in the lobby or you are welcome to wear one you brought from home.

Social Distancing

All Annual Meeting attendees are required to practice "social distancing" at the meeting. You must maintain at least six feet of distance between yourself and other attendees while on the premises. Please refrain from greeting others with physical contact. Seating in the Annual Meeting room and "overflow" room has been spaced accordingly. Bathrooms are limited to 2 people at a time.

The Company will not be providing refreshments during the meeting.

Hand sanitizer stations are available in multiple locations throughout the premises.

